

**ENGINUIT DESIGN LTD**

**C/O**

**ALIGN HOME HEALTH**

**ALIGN LIFE CENTER**

**WEE CARE ACADEMY**

**EMPLOYEE RESOURCE GUIDE**

**REVISION 05.01.2023**

# SERVICES BY COUNTY

**Not sure if the program you need is offered where you live? Check out this list of programs by county!**

## **Miami Valley Community Action Partnership**

<https://miamivalleycap.org/>

**937-341-5000**

(Darke, Greene, Montgomery, Preble counties)

## **Darke County**

### **Housing & Shelter**

#### **Darke County Metropolitan Housing Authority (DCMHA)**

MVCAP is the managing agent for Darke County's rental subsidy program for low-income families, elderly, and disabled persons who meet the HUD criteria for housing assistance. Eligibility is based on income and family size, with preference to families or individuals who are homeless as defined by HUD, or veterans. Applicants may call the office at 937-548-5380.

Rental units must meet minimum standards of health and safety, as determined by Housing Quality Standards.

DCMHA pays a housing subsidy directly to the landlord on behalf of the participating family or individual. The tenant is responsible for the remainder of the rent.

#### **Tenant Based Rental Assistance**

The Tenant Based Rental Assistance Program is funded by the Community Housing Impact and Preservation (CHIP) Program through the Darke County Commissioners' office. Preference will be given to the homeless, veterans and those whose income is below 30 percent Area Median Income. Proof of homelessness and Veterans DD-214 or 215 must be submitted with application. Applications will be screened for preference and the rest date and time stamped for placement on the Waiting List. Units must pass HQS Inspection and rent reasonableness. Leases are required. Applications can be obtained at 1469 Sweitzer Street, Greenville, Ohio 45331. For more information, call (937) 548-8143.

- **Willow Place Apartments** – 3 bedroom apartments located in Greenville, Ohio. These are low income apartments with washer/dryer hookup. For more information please call 937-316-8489.

- **Fox Run Senior Apartments** – 2 and 3 bedroom apartments with attached garage located in Greenville, Ohio for tenants with one member of the household age 55 or older. For more information please call 937-316-8025.

### **Homelessness Crisis Response Program**

Assistance for security deposit/first month's rent for eligible Darke County residents who are homeless For more information please call 937-548-8143.

### **Darke County Emergency Homeless Shelter**

Short-term shelter for persons left homeless due to fire, eviction, or other circumstances. A background check by the Greenville Police Department is required. This program provides a very temporary living situation requiring regular meetings with an MVCAP staff person to devise a permanent solution to resolve housing problems.

## **Food Assistance**

### **Food Pantry**

Contact our office at 937-548-8143 to check on income eligibility and to make an appointment.

## **Senior Services**

### **Commodity Boxes for Seniors**

Commodities are provided by Shared Harvest and are distributed monthly to income eligible customer 60 years of age and older. If you are interesting in participating in the program, contact our office at 937-548-8143 for pre-approval.

## **Transportation**

### **Community Transportation**

We offer transportation to medical appointments for eligible customers. Apply for transportation services through Darke County JFS and if approved transportation will be at no cost. Fee based private transportation is also available: \$15 one way in the city limits of Greenville; \$26 plus \$1 per mile one way if in Darke County and staying in Darke County; and \$26 plus \$2 per mile one way if in Darke County and going out of Darke County. Reservations must be made at least 24 hours in advance. For more information call 937-547-9129.

General and Medical Transportation (through the Area Agency on Aging) available for customers 60 years of age and older to social service agencies; banks, grocery, post office, or Social Security office. There must be at least 2 individuals going together to the same location. Medical transportation (through the Area Agency on Aging) for customers 60 years of age and older to "fill the gap" for those who otherwise may not be able to receive necessary medical treatment due to lack of transportation. Suggested donation: \$3.00. For more information please call 937-547-9129.

## Veterans Affairs Supportive Housing (VASH)

The HUD VASH program is a rental subsidy for low-income homeless veterans. Veterans are screened for income eligibility, units are inspected for Housing Quality Standards, and rents are comparable to current market rates. Call 937-548-5380 for more information.

## Clothing Bank

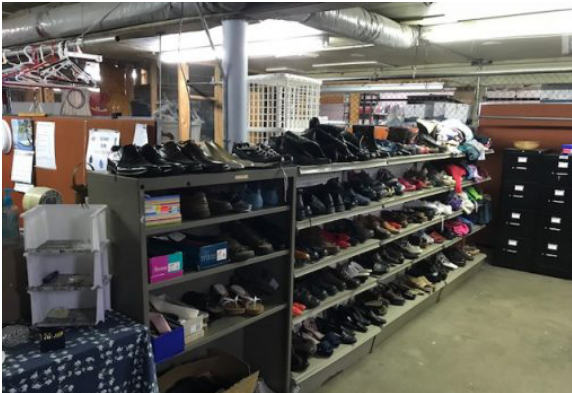
The clothing bank is located in the basement of MVCAP's Darke County facility. Donations are accepted and offered for resale. The clothing bank is open to the general public on Friday afternoon from noon to 3:00 p.m. Customers may apply for a clothing voucher by calling the office at 937-548-8143.

The Clothing Bank accepts donations of:

- clothing
- usable household items
- usable appliances

Donations are tax deductible.

For more information, call (937) 548-8143.



## Bridge the GAP

Darke County United Way funded program for Darke County residents with financial hardship. Assistance may be available after all other resources (public and private) have been exhausted. Call (937) 548-8143.

## Salvation Army

Assistance for gas money for travelers, unexpected expenses for families, and other emergency assistance determined on a case-by-case basis. Darke County does not service Salvation Army stores; therefore, we do not have a pick-up service for clothes or other items.

# Greene County

## Greene County Office

469 Dayton Ave,  
Xenia, Ohio 45385

## Housing & Shelter

### MVCAP Donnellan Shelter

1080 E. Main St.,  
Xenia, Ohio 45385  
937-376-3111 ext. 411  
Fax 937-376-3973

Emergency and Transitional Housing for homeless families.

#### *About the Donnellan Shelter*

The Donnellan Shelter, formerly known as the Greene County Housing Program, was established in 1990 to help Greene County families in need of housing during emergencies.

**Donnellan Shelter** is a non-profit service that depends upon a variety of funding including grants and donations from the United Way and from the general public. The construction of the Transitional Housing Program was funded by the Federal Home Loan Bank, The Ohio Housing Finance Agency, The Ohio Department of Development, the Federal Emergency Management Association, and the Greene County Department of Job and Family Services.

What we offer:

**Emergency Residency:** The six-unit facility provides families with a maximum of 30 days of housing. During this time, a trained case manager is assigned to each family to assist in resolving issues that led to their homelessness.

**Transitional Residency:** This seven-unit apartment facility houses low-income families that require extended stays for up to 6 months. The Donnellan Shelter program offers our on-site family's referral and/or service at the facility that includes:

- Consumer credit/budgeting classes (suspended due to COVID-19)
- Nutrition classes (suspended due to COVID-19)
- Parenting classes (suspended due to COVID-19)
- Fair housing classes (suspended due to COVID-19)
- Case management
- Assistance with locating permanent housing

- Referrals to transportation services
- Referral to health services
- Referral to educational/GED training
- Referrals for after-school tutoring
- Assistance with locating permanent housing

The Donnellan Shelter program also assists families in locating permanent, low-cost housing, as well as follow-up casework.

### **Do I qualify?**

To qualify for the Donnellan Shelter Program, candidates must be temporarily homeless due to:

- Lack of financial resources
- Displaced by the City
- Eviction
- Unsafe/unsanitary living conditions
- Natural disasters (fire, flood, hurricane, etc.)
- Have no fixed address
- Live on the streets or in a car
- Fit HUD's definition of homelessness and be at 30% or below the area median income level.

### **How do I apply?**

Eligible families can apply in person at 1080 E. Main, Xenia, Ohio; or by calling (937) 376-3111.

### **Additional Resources**

The Donnellan Shelters operate under the Housing First Model:

- promote rapid exit from homelessness
- minimal barriers to program entry
- voluntary supportive services
- housing-focused assistance

The shelter's Homeless Region 15 has received additional state funds for Greene County to be used for the Homeless Crisis Response Program and to support the coordinated process. Please call 937-376-3111 for a referral to these additional resources.

### **Harding Place Shelter – Transitional Housing Program**

#### **Harding Place**

190 S. Main St.,  
Xenia, Ohio 45385

937-376-3111 ext. 411

Fax 937-376-3973 or 937-376-7747 ext. 403

Harding Place is a transitional housing program for individuals who are homeless, unemployed, or underemployed providing housing for up to 18 months. During this time, with the assistance of a Case Manager, clients are moved through an evolutionary process to obtain permanent housing. Participants housed at this facility receive temporary housing and benefit from comprehensive case management and other support services on their pathway to achieving self-sufficiency. Residents identify goals to develop core life skills that promote their personal and professional growth. The program is located in Xenia and helps homeless individuals to become self-sufficient. Harding Place provides 7 two bedrooms and 3 one-bedroom apartments.

## **Utility Assistance**

### **Percentage of Income Payment Plan (PIPP)**

Applications are available in the form box outside our office or at the reception desk in Greene County

#### **Greene County Office**

469 Dayton Ave,  
Xenia, Ohio 45385

### **Utility Summer and Winter Crisis**

Assistance during the summer and winter months for eligible residents

### **HEAP**

The Home Energy Assistance Program (HEAP) is a federally funded program that provides eligible Ohioans assistance with their home energy bills.

### **Emergency Services**

Provides emergency assistance for individuals or households with incomes at or below 200% of the Federal Poverty Guideline to prevent eviction, utility disconnect, or other critical needs.

Applications are available in the forms box outside our office or at the reception desk.

#### **Greene County Office**

469 Dayton Ave,  
Xenia, Ohio 45385

### **Fairborn – Home Rehab**

Does your home need some repairs? Maybe a new roof, electric upgrade, or plumbing repairs? These are just a few of the things that can be addressed with the Home Rehabilitation Program

that is available to Fairborn homeowners. Call the Neighborhood Betterment Department to see if you qualify: 937-754-3060.



# Montgomery County

719 S. Main Street, Dayton, Ohio 45402

## PIPP/HEAP

Applications are available in the forms box outside our office or apply online  
<https://miamivalleycap.org/pipp-heap/>

## Emergency Services Assistance

Provides emergency assistance for individuals or households with incomes at or below 200% of the Federal Poverty Guideline to prevent eviction, utility disconnect, or other critical needs. Applications are available in the foyer of the Main Street office.

## Micro Enterprise

This 10-week business development series is being offered for Montgomery County, Ohio residents who want to start or grow a profitable small business. The course gives prospective business owners the tools needed to launch their business successfully and identify and plan for many of the pitfalls that can lead to business failure. Participants will complete a formal business plan.

The content of this virtual course focuses on the considerations that go into determining a product or service to offer, setting prices, and identifying your target market. This fast-paced course dives into all of the components of a formal business plan. Specific objectives are stated at the beginning of each class, but students can look forward to learning how to complete market research and financial projections. and action plans.

Guest speakers may include accounting, legal, and marketing professionals. Participants will have the opportunity to discuss business banking and financial considerations with regional small business bankers.

Access to email and a computer with internet access is required. Participants will view course presentations and participate in class discussions using Google Classroom. Assistance may be available to anyone with barriers preventing them from participating in the online program. Please let us know during registration if there are any concerns.

For more information or to register, email [microenterprise@mvcap.com](mailto:microenterprise@mvcap.com) or call 937-341-5000 x172.

## Legal Clinic

- Eviction Assistance/Tenant Issues
- License Reinstatement
- Sealing Criminal records

- Certificate of Qualification for Employment

# Preble County

## Housing & Shelter

### Metropolitan Housing Authority

Community Action Partnership is the managing agent for the Preble County Metropolitan Housing Authority and administers the Housing Choice Voucher Program. This program assists low-income individuals and families afford decent, safe and sanitary housing in the private market. Eligible individuals and families are issued a housing voucher, and are free to find a suitable housing unit of their choice.

This unit must be one in which the owner agrees to rent under the program. Rental units must meet minimum standards of health and safety, as determined by Housing Quality Standards.

This agency pays a housing subsidy directly to the landlord, on behalf of the participating family or individual. The family then pays the difference between the actual rent charged by the landlord and the amount paid by the program. Eligibility for the program is based on income and family size. If you are interested in applying for a voucher, applications may be picked at the agency.

### Section 8 Housing Choice Voucher Program

This program provides continuing rental assistance to eligible families through a subsidy based on income. Applications are available in our office. The current wait to receive a voucher is about five years.

### Senior housing

MVCAP manages two senior apartment complexes, Camden Commons Apartments in Camden and Eagle's Nest Apartments in Eaton. Safe, convenient, and affordable—Individuals age 55 years and older are welcome to apply. Applications are available in our office. These are NOT subsidized apartments.

» [PC APTS application](#)

## Food Assistance

### Emergency Food Pantry

by appointment only – In emergencies, when no other sources are available, staple food items are provided.

## Senior Services

### Senior Commodities

Preble MVCAP serves as a pick-up point for Share Harvest's senior commodity boxes. The program is for seniors, age 60 and older that are Preble County residents and income eligible. Applications are available at our office.

» [CSFP application](#)

### Senior Housing

MVCAP manages two senior apartment complexes, Camden Commons Apartments in Camden and Eagle's Nest Apartments in Eaton. Safe, convenient, and affordable, individuals age 55 years and older are welcome to apply. Applications are available in our office. These are NOT subsidized apartments.

## Transportation

Call 937 456-2800

MVCAP contracts with Veterans Services to provide transportation for Veterans to medical appointments, mental health services and recovery services. Job and Family Services provides transportation to work related assignments. Private transportation is available for a fee, by pre-booked appointment only. Some locations transportation is provided to include:

- Samaritan Behavioral Health
- Premier Health
- Veteran's Services
- Preble County Mental Health and Recovery Board.

Transportation is made possible in coordination with

- Miami Valley Community Action Partnership
- Preble County Council on Aging
- Preble County Job & Family Services
- Preble County Mental Health
- Recovery Board, Preble County MRDD
- Veterans Affairs

Transportation is offered through several different programs to lower income, mentally or physically disabled, elderly, or veteran individuals. There is also the option of private pay for those that do not qualify for a specific program. If you are interested in learning more about Preble County's transportation services, please call:

(937) 456-2800

## **PIPP**

Applications are available in the forms box outside our office.

## **Summer and Winter Crisis**

Assistance during the summer and winter months for eligible residents

## **HEAP**

The Home Energy Assistance Program (HEAP) is a federally funded program that provides eligible Ohioans assistance with their home energy bills.

## **HWAP**

This program is a free energy efficiency program designed to help income-eligible families decrease costs by creating safer and more energy efficient homes. Referrals are made to the Home Weatherization Assistance Program from this office.

## **Emergency Services**

Provides emergency assistance to prevent eviction, utility disconnect etc. Applications are available in the office.

## **Applications**

- » [Camden Commons and Eagle's Nest Apartments A](#)
- » [PIPP HEAP SCP Drop Off Application](#)

# OIC of Clark County

<https://oicofclarkco.org/>

937-323-6461

## Home Energy Assistance Program (HEAP) & Low Income Household Water Assistance Program (LI-HWAP):

### HEAP, PIPP and Water application packet

If you need assistance with your heating source and water bill, applications are located at:  
600 W. Main St., (then HEAP drive-thru)  
Monday-Friday between 8:00 a.m. and 5:00 p.m.

The drive-thru is closed weekends and holidays. (After hours drop box is located on the HEAP building.)

LI-HWAP PSA: The water program started October 27, 2021 and has been extended to go through September 30, 2023 or until funds run out.

If you have questions on the status of your HEAP, PIPP or Water application, you can email: [heap@oicofclarkco.org](mailto:heap@oicofclarkco.org)

If you have dropped off your HEAP, PIPP or Water paperwork, please call 937-342-3186 to schedule your appointment.

Heating and cooling a home for a family on a fixed income can be difficult.

REMINDER: Winter Crisis will start November 1, 2022

Call: 937-342-3186 to schedule an appointment or

Go online: <https://app.capappointments.com>

### Low Income Housing Water Assistance Program (LI-HWAP)

Has your water been shut-off or have you received a water disconnect notice?

### [APPLICATION](#)

The Home Water Assistance Program (LI-HWAP) may be able to help.

To be eligible households must be at or below 175% of the Federal Poverty Level

Below is a list of providers and programs that can help you manage your utility bills and improve your home's energy efficiency:

To apply for assistance online and complete your application visit: [energyhelp.ohio.gov](http://energyhelp.ohio.gov) click the link to download a copy of the Energy Assistance Program application in (English or Spanish).

Applications can also be found at your Local Energy Assistance Provider, local libraries, county departments of Job and Family Services, and Area Agencies on Aging.

**Local energy assistance providers:**

DP&L Payment Options: <https://www.dpandl.com/>

Columbia Gas of Ohio Payment Options: <https://www.columbiagasohio.com/bills-and-payments/payment-options>

**Home Energy Assistance Programs:**

Summer Crisis Program, Winter Crisis Program

Percentage of Income Payment Plan Plus (PIPP Plus)

Clark County Weatherization Program: <https://clintoncap.org/weatherization> or call 937-324-2971

**Housing Assistance**

Springfield Metropolitan Housing Authority

<https://www.smhaohio.org/>

**Housing Choice Voucher**

**FAQ:**

**How does the program work?**

The Housing Authority pays a portion of the rent based on the applicant's income directly to the landlord. The tenant would then be responsible for the remaining portion.

**How do I apply for the Housing Choice Program?**

You can only apply for the Housing Choice Voucher Program if the waitlist is open and you are on the waitlist. Currently, applications are not available because our waitlist is not open. Once the waitlist is open, the application will only be available for a short period of time. Please check back to the website often to see if the applications are available.

**How can I find a landlord that accepts this voucher?**

You are able to look on your own, but the housing authority should have a list of Landlords for

the participant to at least start with. You can also visit [gosection8.com](http://gosection8.com) and search for rentals in the area you are looking for.

## **Food Assistance**

### **Second Harvest Food Bank**

Services include Emergency Food Box Delivery Program, Mobile Pantry, Senior Program (CSFP), Backpack Program, Summer Food Service Program, School Pantries

### **SNAP Assistance – Supplemental Nutrition Assistance Program**

SNAP provides timely, targeted, and temporary benefits to people in need so that Americans have access to nutritious food. SNAP responds quickly to changes in our population, growing in response to increases in poverty and unemployment, and shrinking as the need is met and reduced. SNAP is administered by the states, which have considerable discretion to adapt the program to best meet the needs of their residents.

## **OTHER RESOURCES**

### **Findhelp.org**

Search for various assistance programs by location